

REGISTRATION AND POLICIES

Registration Information

Leadership Academy scheduled at selected sites:

Leadership Academy(s) is limited to 30 participants per five-month program (minimum class size of 20). Leadership Academy runs October through March, excluding December. Register early to secure your seat. A purchase order number from your employer and copy of the purchase order document are required to reserve your seat. Reference the Early Bird Savings and Registration Policies sections for additional information on leadership academy fee, deposit and payment options.

Select the course schedule that best fits your calendar by visiting www.gobeyondconsulting.net/enrollment-form.

Leadership Academy scheduled on-site:

Organizations interested in scheduling the Leadership Academy at their business location should complete the contact form by visiting www.gobeyondconsulting.net and clicking on [contact](#). Leadership Academy(s) are limited to 30 participants per five-month program, (minimum class size of 20). Leadership Academy runs October through March, excluding December. Contact us early to reserve academy dates. Reference the Early Bird Savings and Registration Policies sections for additional information on leadership academy fee, deposit and payment options.

Continuing Education Units

Leadership Academy trainings qualify for continuing education units (CEUs), also known as clock hours. CEUs are expressed in the measurement of one (1) unit per hour of instruction. Please refer to the individual training descriptions for eligible CEUs. The Leadership Academy is equal to 25 CEUs.

CEU or Clock hours are available for training provided through an approved CEU provider, including Public School Districts, Professional Organizations, Colleges, ESDs, Private School Associations and Private Schools. Go Beyond Consulting is an approved clock hour provider. Visit <http://www.k12.wa.us/certification/clockhours.aspx> for a current list of CEU providers.

Leadership Academy Fee

The Leadership Academy registration fee must be paid by check or credit card. The fee covers:

- 9 units (10 total classes)
- Program materials
- Clock hour eligible (participants are responsible for Clock Hour fee) - *reference above section on CEU qualification*

See below for pricing.

Early-Bird Savings

Individual Enrollees:

Save \$200 when you register early! Registrations submitted by July 31 will qualify for the Early Bird Rate. Reference the Leadership Academy Pricing section for specific details.

Leadership Academy scheduled on-site:

Early registration discounts and payment terms for organizations that schedule the Leadership Academy on-site are subject to the terms of Go Beyond Consulting's contract service agreement. For more information please contact us by visiting www.gobeyondconsulting.net and clicking on [contact](#).

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Late and Walk-In Registration

The deadline to register for a Leadership Academy is August 15. Any registrations after that must be completed on-site and will be accepted on a space-available basis only. Walk-in registrations must be accompanied by a purchase order or check (no cash or credit) for the registration fee. In the event there are not enough materials available for walk-in registrants, materials will be mailed after the training. (Walk-in registrants must contact gina@gobeyondconsulting.net to request these materials.)

“There are risks and costs to a program of action, but they are far less than the long range risks and costs of comfortable inaction.”

-John F. Kennedy, 35th U.S. President

Registration Policies

Leadership Academy Pricing*

Participant	Early Bird Rate	Regular Rate
School District Employee	\$1,495	\$1,695
ESD Employee	\$1,495	\$1,695
K-12 Partner Employee	\$1,495	\$1,695
Service Industry Professionals	\$1,495	\$1,695
	The Early Bird Rate requires a \$500 deposit at the time of registration. Registration and deposit deadline is July 31. Registration is not complete until deposit is paid. The remaining balance is due September 1.	Registration and full payment is due by August 15. *Monthly payment options available for groups.

Early registration discounts and payment terms for organizations that schedule the Leadership Academy to be held on-site (company employees = participants), are subject to the terms of Go Beyond Consulting's contract service agreement. For more information, please contact us by visiting www.gobeyondconsulting.net and clicking on [contact](#). *Leadership Academy fees and pricing is inclusive of travel expenses within Washington state. Travel expenses will be added to contracts for Leadership Academies outside of Washington state.

Payment Options

Payment can be made via check or PayPal. If you are paying by check, the check should be made payable to Go Beyond Consulting and sent to PO Box 657, Othello, WA 99344. If paying by PayPal, please select that option when filling out your enrollment form on our website and enter your payment information.

Cancellation Policy

To cancel your registration, submit your cancellation request to gina@gobeyondconsulting.net at least sixty (60) days prior to the first class of the academy. Participants who cancel their registration will be assessed a \$250 cancellation fee. Participants who cancel their registration less than sixty (60) days prior to the first class of the academy will forfeit their deposit.

GBC reserves the right to cancel the Leadership Academy if it has fewer than fifteen (15) participants registered in a single location. In the event GBC cancels a leadership academy, registrants will receive a full refund. In the event a Leadership academy class is cancelled due to weather or other unforeseen event, the class will be rescheduled.